



LIVERPOOL SAFEGUARDING DEPARTMENT

ROLES ELIGIBLE FOR A DBS CERTIFICATE

This is not an exhaustive list and could be subject to change

List of roles requiring an Enhanced DBS Check with a check against a Barred List

Children's Liturgy Catechist: - Church Ministry 3

(Check against Child workforce, with a check against child barred list)

Catechists: - Church Ministry 3

(i.e. family sacramental preparation group - Check against Child workforce with a check against child barred list)

Youth Ministry: - Church Ministry 3

(Check against Child workforce, with a check against child barred list)

Pilgrimage Helpers: - Church Ministry 2

(When assisting with personal care - Check against Adult workforce with a check against adult barred list)

Altar Server co-ordinator and over 18's altar server: - Church Ministry 3

(Check against Child workforce, with a check against child barred list)

Sacristan: - Church Ministry 3

(If in contact with children when carrying out their role - check against Child workforce, with a check against child barred list)

St Vincent de Paul: - Church Ministry 1

(Check against Child & Adult workforce, with a check against both barred lists)

Clergy: (Priest & Deacon) – Clergy 1

(Check against Child & Adult workforce, with a check against child barred list)

Members of Religious Orders: - Clergy 2

(Child & Adult workforce, with a check against child barred list)

Drivers: - Church Ministry 3

(Children only - Child workforce with a check against child barred list)

i.e. a volunteer who has more than one role i.e. children's liturgy catechist and Eucharistic minister would require a check against the child & adult workforce with a check against the child barred list, you would request a check under Church Ministry 4 for this volunteer.

It is an offence for any person to fulfil any of the above roles without first being checked against the relevant Barred Lists for Children and Adults.



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Roles requiring an Enhanced DBS check without being checked against the barred list

Eucharistic Minister: - Church Ministry 5

(Check against Adult workforce)

Parish Visitor/Legion of Mary: - Church Ministry 5

(Check against Adult workforce)

Bereavement Group/ Lay Funeral Minister: - Church Ministry 5

(Check against Adult workforce)

Drivers: - Church Ministry 5

(Adults only- check against Adult workforce)

Baptism Catechist – Church Ministry 6 (Amend to Child Only)

Choir/Music Group: - Church Ministry 6 (Amend to Child Only)

(With members under the age of 18 years - Check against child workforce)

Playgroups/Mums & Tots: - Church Ministry 6 (Amend to Child Only)

(Leaders only - Check against child workforce)

Local Safeguarding Representatives : - Church Ministry 6

(Check against Child & Adult workforce)

Hospital Helper/Visitor: - Church Ministry 5

(Check against Adult workforce)

Knights of St Columba: - Church Ministry 6

(Child & Adult workforce)

This list is not exhaustive and is subject to review.

If you have a group within your parish that is not listed please contact the Office for advice.

This list of roles may be governed by other bodies under the umbrella of the Church. These organisations may have their own recruitment processes but require a DBS Certificate which is often obtained through the Catholic Safeguarding Advisory Services as the umbrella body. i.e. CAFOD, Knights of St Columba, St Vincent de Paul Society