



LIVERPOOL SAFEGUARDING DEPARTMENT

Role Title: Children's Liturgy Group Catechist

(This role is subject to an Enhanced DBS with a check against child workforce & a check against the child barred list. This role should not be taken up until the volunteer has completed the DBS process, and a letter of appointment has been received from the Safeguarding Dept.)

Responsible to: Parish Priest, Parish Safeguarding Representative or Leader for that group

Role Purpose: To work with pre-school and primary school children, prepare and deliver an adapted Liturgy of the Word for them during Mass on Sundays and major feasts.

Main Responsibilities:

1. To work with others to form and inform a children's liturgy group with regular planned meetings.
2. To arrange for parents of the children, and the parish community, to be informed of the aim and content of the liturgy group.
3. To prepare the venue and to ensure the safety and well-being of the children and to conduct the Celebration of the Word with them.
4. To liaise with the priest presiding at the parish liturgy and any other appropriate ministers.
5. To provide the necessary books and equipment with the support of the parish.
6. To ensure that the Children's Liturgy is conducted in accordance with the Archdiocesan Safeguarding Procedures.
7. To monitor good practice and implement changes where necessary to enhance both the quality of the liturgy and the safety of the children.
8. There should be a minimum of two catechists for each session.
9. To complete the e-learning training provided by EduCare within 3 months of taking up role.
10. To access regular training opportunities to keep you informed of developments in your role.

Person Specification

To have:

- a) The ability to relate with respect and ease to children and adults, and to enjoy working with children.
- b) Commitment to the essential teachings of the Catholic Church, and the ethos of the parish.
- c) Experience in talking with young children and willingness to attend Children's Liturgy Days.
- d) A willingness to give time to the preparation of the sessions and the co-ordination of the group.
- e) All volunteers responsible for the group **must** be over 18 years of age.
- f) A willingness to attend safeguarding training.