



LIVERPOOL SAFEGUARDING DEPARTMENT

Role Title: Bell ringer

(This role is subject to an enhanced DBS with a check against child workforce with a check against the child barred list. This role should not be taken up until the volunteer has completed the safe recruitment process, and a letter of appointment has been received from the Safeguarding Dept.)

Responsible to: Parish Priest

Role Purpose: To celebrate the liturgy by ringing the tower bells to announce acts of worship and other appropriate community occasions.

Main Responsibilities:

1. To ring the church bells as part of a team, prior to acts of worship and other appropriate occasions such as weekly practice sessions, weddings and other community occasions which may be enhanced by the ringing of the bells.
2. To practice associated performance skills for the above, following the guidance and advice of the tower captain or person deputising.
2. To maintain collectively a safe, orderly and tidy environment within the ringing chamber, helping to ensure that routines are followed, tying up of bell ropes when not in use, checking that heating / lights are turned off at end of any session and that the chiming rope in the church is re-connected.
3. To support the tower captain in the training of new recruits by offering appropriate guidance and advice in matters related to bell ringing and supervision of children in the group.
4. To support the tower captain in ensuring the safety of children and vulnerable adults within the tower by monitoring and checking behaviour, reinforcing general safety advice and providing transport home for children or vulnerable adults, having first obtained parental consent.
5. In the absence of the tower captain or person deputised to do so, to take a register of persons all present in the tower on any occasion.
6. To complete the e-learning training provided by EduCare within 3 months of taking up role.
7. To access regular training opportunities to keep you informed of developments in your role.

Person Specification:

To have

- a) The ability to relate to and communicate with children and adults as appropriate.
- b) Respect for the teachings of the Catholic Church in general and its work and mission.
- c) Willingness to work to share experience and to encourage / advise other, less experienced ringers as appropriate.
- d) An understanding of Parish Safeguarding requirements.
- e) All volunteers responsible for the Group must be over 18 years of age.